



Team Member Assistance Fund

The Team Member* Assistance Fund (TMAF) for Anchor Point Management Group, LLC (Anchor Point) provides emergency assistance to team members in the event of an emergency or major medical situation, or those team members suffering a catastrophic loss. The TMAF is to be considered a team member's last resort, after having exhausted sick leave, vacation time, applicable insurance, and other avenues of assistance. The TMAF does not assist in the event of a furlough, decrease in work hours, reduced bonus, etc.

All applications received are confidential. Each is researched and decisions on eligibility and contributions are made by the Board of Directors in coordination with the TMAF's bylaws. The Board consists of executives representing every department of Anchor Point. Once an application is submitted for review, a Board member may reach out for additional information.

The TMAF is here to help with critical household and/or medical expenses directly related to the emergency or catastrophic event. Generally, we provide one-time, short-term assistance to team members in the event of an emergency, catastrophic loss, or major medical situation. Exceptions may be determined by the Board of Directors.

We do not make payment on legal fees, luxury items, credit card debt, loan repayment, pet care, or the purchase of vehicles.

You may download an application at our web site at www.tmafund.org or request one by emailing us at TMAF@anchorpointmg.com. If you have technical trouble with the application process, contact TMAF@anchorpointmg.com.

The Mission of the Team Member Assistance Fund, as a non-profit organization, is to provide financial support to qualifying team members of the Anchor Point group of companies who need assistance due to catastrophic loss or emergency medical reasons.

** "Team Member" means any employee of Anchor Point Management Group's companies, including Pacific Bells, LLC, Wingmen V, LLC (dba World Wide Wings), North American Wax Company, LLC and many others.*



Our goal is for every team member to donate \$2.00 or more per paycheck, with a minimum donation of \$1.00 per paycheck. Only those team members who donate to the TMAF are eligible to apply for a grant under the TMAF.

DONATE now! Online enrollment to donate now available through Paycom.

Log into your **Paycom** account > Click on **INFORMATION** > Click on **ADDITIONAL INFORMATION** > Enter **NUMERIC** dollar amount into field that shows TMAF Deduction Amount > Click **UPDATE**.

The screenshot shows the Paycom 'Additional Information' form. The top navigation bar includes 'IWant™', 'Time Management', 'Time-Off Requests', 'Information' (highlighted), 'Payroll', 'Documents', 'Checklists', 'Benefits', 'Performance', 'Personnel Forms', 'Learning', 'Ask Here', and 'Company Information'. The 'Additional Information' section is active, showing a 'Page 1' tab. The form includes fields for 'Shirt Size' (none), 'Text Opt In' (Yes), 'Email Opt In' (Yes), and 'TMAF Deduction Amount' (highlighted in yellow). The 'Update' button is circled in green.

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